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# 2018 SOCAL SOLO2 BOARD BYLAWS

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*"SoCal Solo2" is the proper name of our non-profit corporation, however we use "Cal Club Autocross" as our current name.*

## CAL CLUB AUTOCROSS BOARD

The membership shall be composed of ~~car clubs~~ individuals with an express interest in Solo events.

~~To join the CalClub Autocross Board, a club must submit a completed Application for Club Membership form, pay the club recognition fee, and be approved at a CalClub Autocross Board Meeting.~~ The Board consists of five directors elected by the members.

## CLUB RESPONSIBILITY

~~In addition to Board membership, existing clubs shall host a minimum of 1 event per year. This will include co-hosted events in which all hosting clubs will receive equal credit. First year clubs will be expected to assist in event hosting for training purposes prior to hosting or co-hosting their first event.~~

## RENEWAL

~~To renew membership, the above must be complied with prior to December 31 of the year preceding the membership year. Any club that joins or renews after December 31 of the previous year must pay an additional late fee.~~

## MEMBERS

Membership in Cal Club Autocross (a.k.a SoCal Solo2) will be through the purchase of a points card.

- a. Regular Member; all yearly points card purchasers.
- b. Temporary Member; all weekend points card purchasers.

## DIRECTORS

Directors shall be 18 years of age or older, Regular Members in good standing, and an SCCA member. Directors may serve a maximum of two consecutive terms. Subsequent terms may be served after a one year break in service.

The board of directors shall consist of five elected directors with the Chairman as the presiding officer. The presiding officer shall only vote to break ties.

Except, as provided in the by-laws for filling vacancies, the regular members shall elect three directors in odd numbered years and two in even numbered years, each of whom shall serve two years.

## MEETINGS

CalClub Autocross Board meetings shall take place each month at a time and place agreed upon by the membership.

## SCHEDULING

The Cal Club Autocross Board Chairman may call special meetings at any time, but must notify all club delegates at least two weeks in advance of such a meeting.

## VOTING IN OF DIRECTORS

### NOMINATIONS

During the month of September, nominations for director positions shall be sent to [chairman@solo2.com](mailto:chairman@solo2.com). A person cannot be nominated for more than one position.

### BALLOT

During the October Cal Club Autocross meeting, the Chairman shall present a draft ballot. A person cannot run for both a Director position and an executive board position. Ballots shall be sent out to current regular members in good standing no later than seven days after the October meeting.

### VOTING

At the December meeting, the Chairman shall present the vote counts and announce the new presiding directors. The new officers will be installed as of January 1.

## REMOVAL, RESIGNATION, AND FILLING OF VACANCIES

Directors shall attend every Cal Club Autocross meeting:

- a. Missing more than three meetings or two consecutive meetings in a year shall result in their automatic removal.
- b. Unexpired terms shall be filled for the remainder of that term by election of the directors at the next Cal Club Autocross board meeting or by appointment by the Board Chairman.
- c. An Officer or Committee member may be removed from office by action of the Cal Club Autocross Board membership.
- d. Appointments to a vacancy which exceeds six months will be considered one year of the term for a Director.
- e. If a Director resigns their position or is automatically removed then they must wait until the next election cycle to be nominated again. This would specifically

preclude reinstalling a person that resigned any other way except by election by the regular members.

## VOTING ON MOTIONS

### ~~DELEGATE~~

~~A club's vote may be cast only by the delegate or his alternate listed on the club's Application for Club Membership form. A delegate may represent only one club. Delegates must be SCCA and CalClub Autocross members.~~

### ~~ABSENTEE~~

~~When a club is not represented by either its delegate or alternate for three months in a row, that club shall not be counted as having an eligible delegate for the purposes of a quorum until its delegate or alternate attends a meeting. This assures that non-active clubs do not prevent the conduct of business.~~

### QUORUM

A quorum for voting on all matters is 50% of all ~~eligible delegates~~ directors.

### VOTES

The following indicates criteria for approval or elections:

- a) Impeachment or expulsion = 80% of votes present.
- b) Over-ride of a sub-committee's action, sanction, or removal of sanction, or request for rules deviation = 2/3 of votes cast.
- c) Election of sub-committee member = largest number votes cast.
- d) Election of Board Chairman, Assistant Chairman, and Treasurer = a majority of votes cast (a runoff shall be held if no candidate has a majority).
- e) All other matters = majority of votes cast (including appeals).
- f) Sub-Committee actions = majority of total sub-committee members (lack of a majority for a second vote indicates an automatic table of an item).

### NUMBER OF VOTES

Each ~~delegate~~ director has ~~at least~~ one vote on all matters. ~~he may have more votes, up to a maximum of six, under the following conditions:~~

- a) ~~One additional vote for each SCCA/CalClub Autocross sanctioned Solo Open or Regional Championship event organized and operated by the club during the preceding calendar year.~~
- b) ~~One additional vote for each five entrants the club has in Regional Championship events (averaged over the last three events) prior to the month of the meeting.~~

## EXECUTIVES, OFFICERS, AND PERMANENT COMMITTEE MEMBERS:

### NOMINATIONS

All candidates for Officers and Permanent Committee positions shall be nominated at the September and October meetings.

### RESIGNATIONS

If an Officer resigns their position then they must wait until the next election cycle to be nominated again. This would specifically preclude reinstalling a person that resigned any other way except by election by the regular members.

### ELECTIONS

All Officers and Permanent Sub-Committee members shall be elected by the Cal Club Autocross Board. The elections shall take place at the ~~October~~ November meeting with the new officer shadowing the existing position until January 1 which is the date in which they assume the elected position.

### VACANCIES

Unexpired terms shall be filled for the remainder of that term by election of the directors at the next Cal Club Autocross board meeting or by appointment by the Board Chairman if a person isn't elected at the meeting following the vacancy. Appointments to a vacancy which exceeds six months will be considered one term for tenure for Officers.

### TERMS

Terms of office of all Officers and Committee members shall be one year, unless otherwise specified.

### ATTENDANCE

Any ~~Rules or Communications Chairman~~ Officer who misses two consecutive, or a total of three, committee meetings in one year shall be replaced (per 1.5.3.3).

## ***RULES TERMS***

The Rules Chairman serves a two-year term.

## ***UNEXPIRED TERMS***

Unexpired terms shall be filled for the remainder of that term ~~by election at the next CalClub Autocross Board meeting or by~~ appointment by the Board Chairman ~~with approval by the membership.~~

## ***SCCA and Cal Club Autocross MEMBERSHIP***

All Officers and delegates must be SCCA and ~~CalClub Autocross members.~~  
Regular members of Cal Club AutoCROSS.

## ***CONFLICT OF INTEREST***

~~Club delegates~~ Directors may not be executive officers or committee chairpersons.

## ***DUTIES***

### ***CAL CLUB AUTOCROSS BOARD CHAIRMAN***

The CalClub Autocross Board Chairman presides over Cal Club Autocross Board meetings, makes appointments as necessary, attends open Cal Club Autocross Region meetings, attends closed Cal Club Autocross Region meetings as necessary, and fulfills other duties appropriate to the office.

### ***CAL CLUB AUTOCROSS ASSISTANT BOARD CHAIRMAN***

The Cal Club Autocross Assistant Board Chairman fulfills the duties of the CalClub Autocross Board Chairman in case of the Chairman's absence or incapacity, and other duties as required.

### ***CAL CLUB AUTOCROSS TREASURER***

The Cal Club Autocross Treasurer maintains financial and legal records for the Cal Club Autocross Board; receives, disburses, and accounts for all monetary transactions; and keeps the membership informed of the current status of the treasury and any legal actions involving the Cal Club Board. The Cal Club Autocross Treasurer shall make available a quarterly statement to the Executive Board and Committee members. The Cal Club Autocross Treasurer, by the third week of February each year, provides the Cal Club Autocross tax accountant with a summary of income and expenses and copies of receipts as required.

## **SECRETARY**

The Cal Club Autocross Secretary records Board and Executive Committee meeting minutes and provides minutes to be published for the newsletter and the web site no less than ONE week prior to the next Committee meeting.

## **REMOVAL**

An Officer or Committee member may be removed from office by action of the Cal Club Autocross Board ~~membership~~ of directors.

## **EXECUTIVE COMMITTEE**

The Executive Committee includes the current Chairman, Treasurer, Secretary, and Chairmen of the existing Committees. It also includes the past Cal Club Autocross Board Chairman and any Special Activity Chairmen as recognized by the current Cal Club Autocross Chairman. This Committee shall meet a minimum of quarterly to discuss Cal Club Autocross general business and to propose appropriate fees.

## **INFORMATION AVAILABILITY**

The Executive Committee will make available on the website an “information package” including but not limited to the SCCA rule book, the supplementary regulations, and a newsletter. ~~The Executive Committee will set the fee for this package.~~

## **PERMANENT COMMITTEES**

### **COMMUNICATIONS**

The Cal Club Autocross Communications Chairman shall be responsible for overseeing, making suggestions for, and maintaining the web site, the message board, the newsletter, flyers and other communication functions as necessary. Members shall include the newsletter editor, web site manager(s) and volunteers up to a total of 7 members.

### **PERMANENT COMMITTEE ACTIONS**

Any rulings or proposals initiated by or through a permanent Cal Club Autocross Committee to change, revise, interpret, or amend these rules or their appendices must be discussed and voted upon at a minimum of two sub-committee meetings, and entered into the minutes of an interim Cal Club Autocross Board meeting. In order to be included in the printed rules for the following year, all items must be completed by the December meeting of the Cal Club Autocross Board.

## EMERGENCY ACTION AND PROTESTS

Emergency rules changes or actions on protests become effective at the following Cal Club Autocross Board meeting.

## MEMBERSHIP

The Committee Chairman must have participated in at least 50% of the Regional Championship Events during the previous 24 months.

## COMMITTEE CHAIRMEN

The sub-committee members shall elect from their number, and work with their respective Chairmen, who preside over the sub-committee and report all actions and decisions to the Cal Club Autocross Board.

## COMMITTEE ACTIONS

Any action of the above committee is binding. Such action can be over-ridden only by action of the Cal Club Autocross Board. Rules changes are not effective until announcement at a Cal Club Autocross Board meeting.

## VOTES ON PROTESTS

Any Committee member who is a principal in a protest is not allowed to vote on the disposition of that protest. A principal includes the protester(s), the protestee(s), and, in the case of a protest against an event, all event officials for that event.

## FINANCE

### FUNDS

There shall be separate funds within the Cal Club Autocross Treasury as follows:

- a) General Fund: From membership dues, decals, patches, points cards, guest fees, SCCA rule books, Cal Club Autocross Supplemental Regulations, sanction fees, and income not otherwise specified; to be used for operating expenses, points card and rules printing expenses, Year-end Awards, banquet, public relations, and any other expenses approved by the Cal,Club Autocross Board.
- b) Other Funds: From time to time, temporary fund designations may be set up to clearly show the financial status of specific major activities taking place within a calendar year, but which are not carried from one year to the next.



## INSPECTION REVIEW

A member of the Rules Sub-Committee shall review the safety inspection procedures at each SCCA/Cal Club Autocross Board sanctioned event.

## EVENT SANCTION

Granting of sanction requires CalClub Autocross Board approval. The organizing group(s) of Event Officials must apply for sanction to the CalClub Autocross Board.

~~Event Officials from only one club will be granted a sanction.~~

## SANCTION FEE/INFORMATION SHEET

The Solo Event Information Sheet must be filed with the CalClub Autocross Board Chairman at least two weeks prior to the event.

## SCCA & CAL CLUB AUTOCROSS NAMES/LOGOS

No Event may use the SCCA or CalClub Autocross names/ logos in connection with that Event unless it is sanctioned by the SCCA and the CalClub Autocross Board.

## I - Regional Leadership

In an effort to encourage member participation in key regional leadership roles, the Cal Club Autocross incentive program has been established. After having completed one (1) year in the following jobs, that person is eligible for the discount listed in every Cal Club Autocross Regional Championship event the year following. (NOTE: The applicable discount may only be taken on a primary entries, not additional entries or x-runs, which shall be paid at the full price). The discount will be rounded up to the next whole dollar. Competitors are eligible for multiple discounts (served in more than one capacity, or performed a task more than once) up to 100%. The Treasurer is responsible for approving each eligible person's discount and will maintain a list documenting the discounts awarded. It is the responsibility of each eligible person to request the discount and show proof of his/her service (i.e., results) to the Treasurer. The following positions and discounts are in effect.

CALCLUB AUTOCROSS BOARD CHAIRMAN\* 50%

CALCLUB AUTOCROSS ASSISTANT BOARD CHAIRMAN\* 50%

CALCLUB AUTOCROSS WEBMASTER(S) 50%

CALCLUB AUTOCROSS POINTS KEEPER 50%

CSCC DIVISIONAL CHAIRMAN 50%

CSCC EQUIPMENT MANAGER(S) 50%

CALCLUB AUTOCROSS MEMBERSHIP CHAIRMAN 50%

CALCLUB AUTOCROSS TREASURER\*\* 50%

OTHER EXECUTIVE BOARD MEMBERS\*\* 25%

CSCC RULES MANAGER\*\* 25%

CSCC COMMS CHAIRMAN\*\*25%

~~CLUB REPRESENTATIVE~~ DIRECTOR\* 25%

\* Must attend 10 of 11 General Meetings

\*\* Must attend 9 of 11 General Meetings

